

Lotus knows.

Smarter software for a Smarter Planet.

BP304 Can a sheep with five legs win the race?: Looking for the Right Document Management alternative

Roland Driesen | Business Consultant / Founder Silverside
Femke Goedhart | Senior Consultant / Co-author Redbook on
migrating from the Domino Document Manager platform



lotusknows.com



CREATED WITH LOTUS® SYMPHONY™

Introduction speaker

Roland Driesen

Business consultant

Silver
Side



Agenda

- Different corporate languages
- Defining the spectrum
 - Freedom versus Compliance
 - Fast versus Longterm
- Mixing the alternatives
- Conclusion

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Lotus knows. how many proverbs are in this painting!

Silver
side *live*



Lotus knows. the meaning of a sheep with 5 legs!

Silver
side *live*



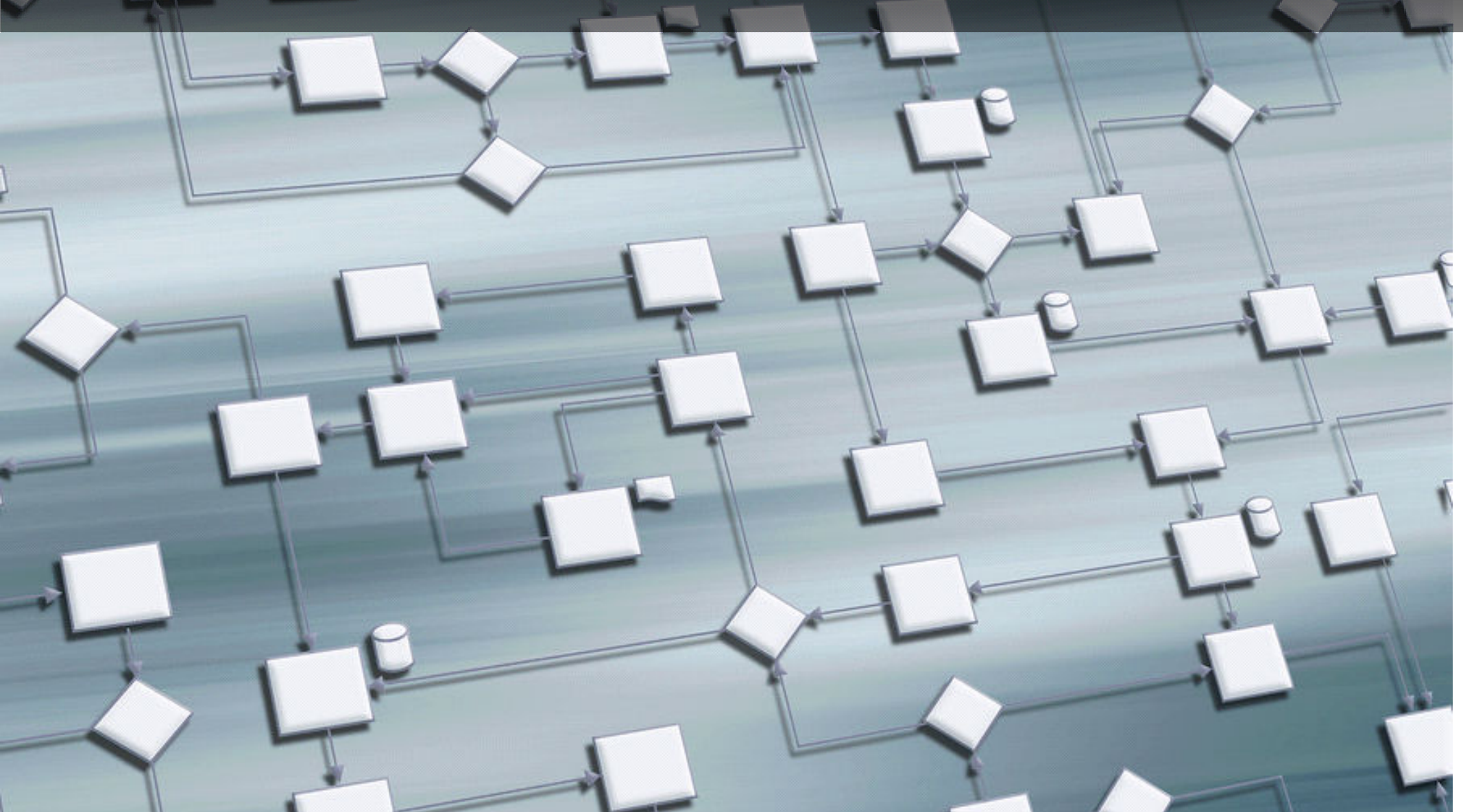
Lotus knows. barriers also exist within companies!

Silver
side live

CEO: “Information at my fingertips”



Manager: “optimize my business process”



Lotus knows.

Silver
side *live*

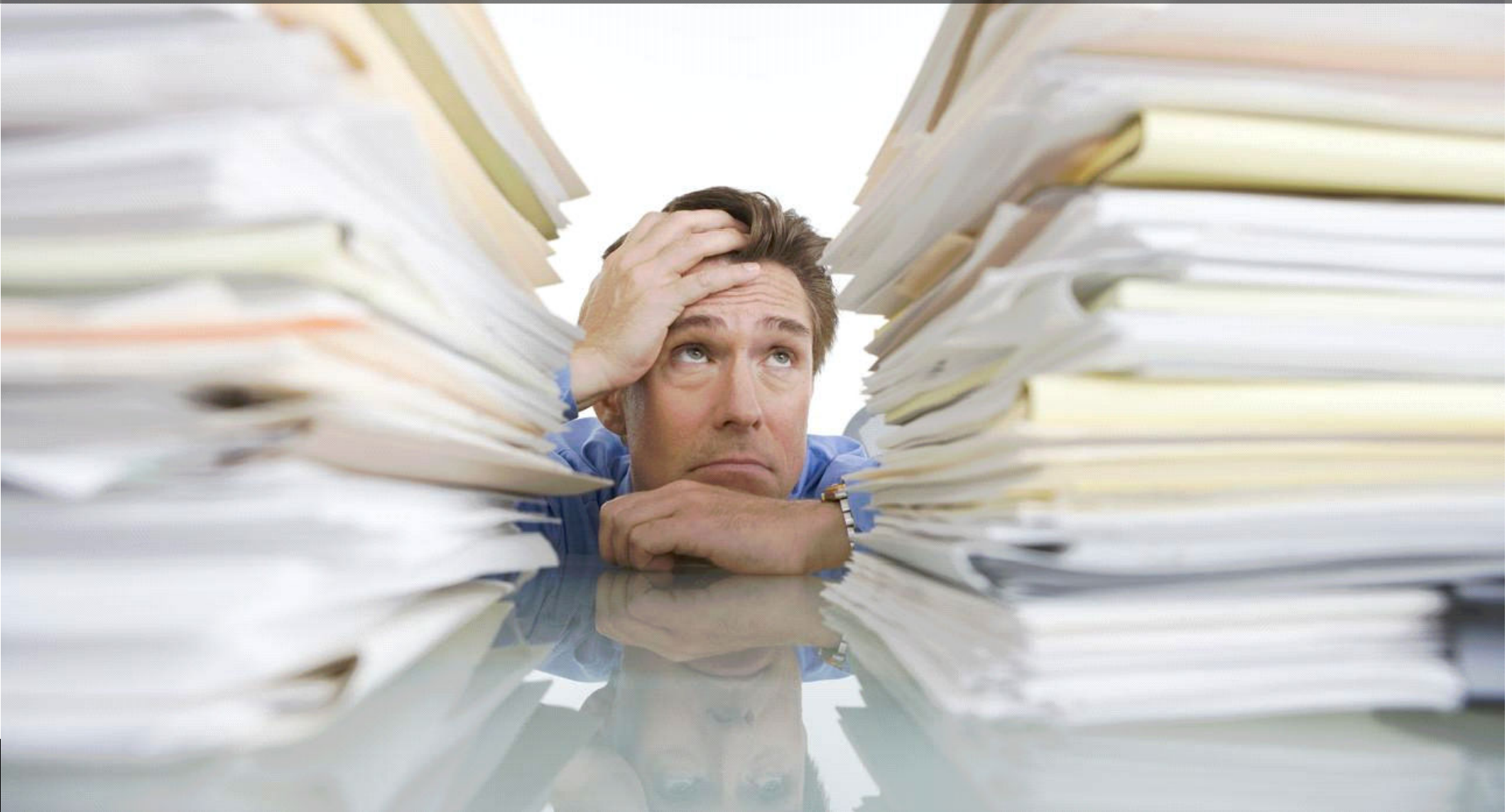
ICT Manager: “according to my architecture”



CFO: “but re-use our existing resources!”



User: “how do I handle all those requests?”



Different Corporate Languages

- **CEO:** Compliance / Shareholders
- **CFO:** Stay in budget
- **Managers:** Optimize business processes
- **ICT Manager:** Technical platform
- **The end user:** Don't bother me with difficult software!

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Definition Enterprise Content Management

- 2008 AIIM Definition:

Enterprise Content Management (ECM) is the strategies, methods and tools used to capture, manage, store, preserve, and deliver content and documents related to organizational processes. ECM tools and strategies allow the management of an organization's unstructured information, wherever that information exists.



Key Considerations

- Has required features
- Infrastructure platform support
- Vendor support (e.g. single vendor)
- Compatibility with existing systems
- Total cost of ownership
- Supported end-user interfaces (e.g. Lotus Quickr Connectors)
- Extensibility (e.g. REST, APIs, etc.)
- Existing technical personnel skills
- Add-on availability (templates, scanning, etc.)
- Available compliance module meets organizational needs

Lotus knows. millenials like to share!

Silver
side *live*



Lotus knows. collaboration extends the company

Silver
side *live*



Lotus knows. the headache of business managers

Silver
side *live*



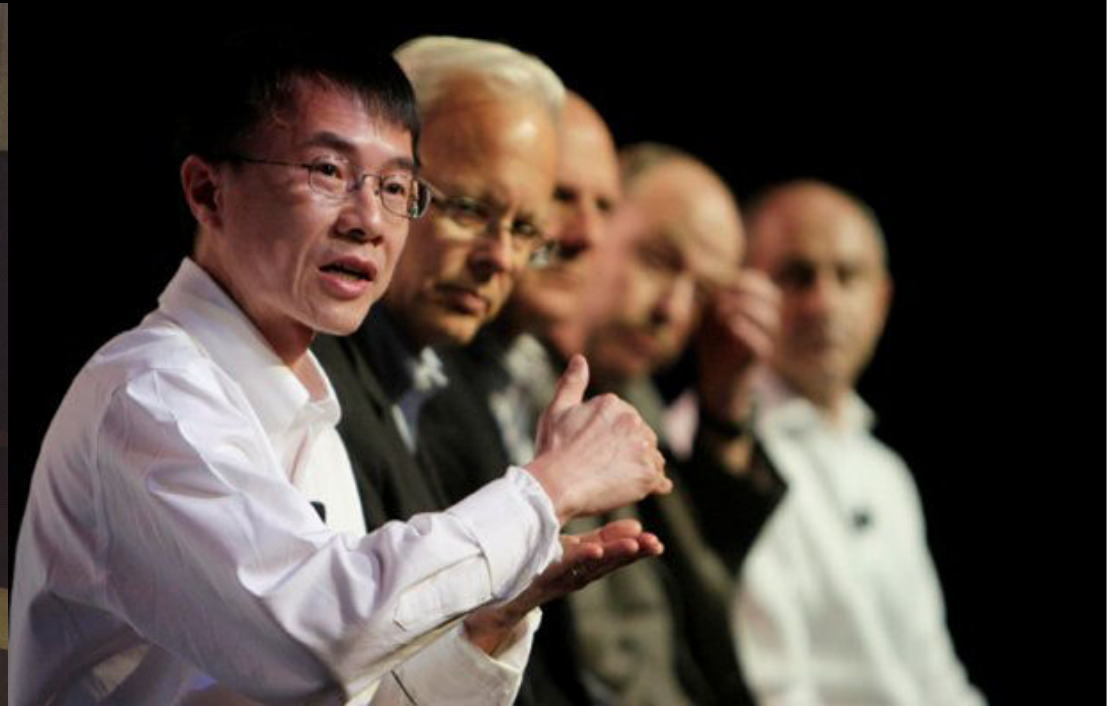
Lotus knows. the importance of regulation

Silver
side *live*



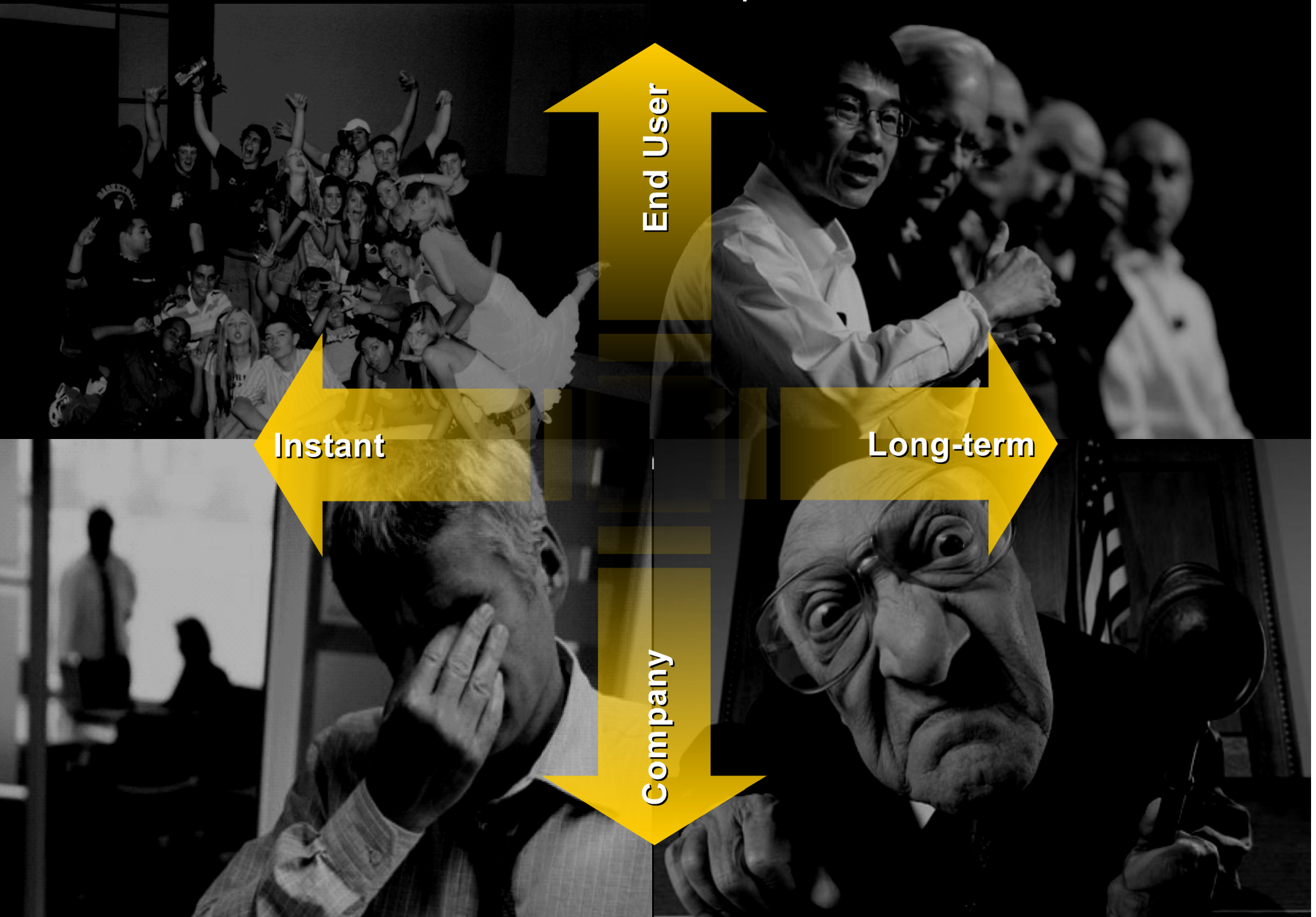
Lotus knows. the differences between people

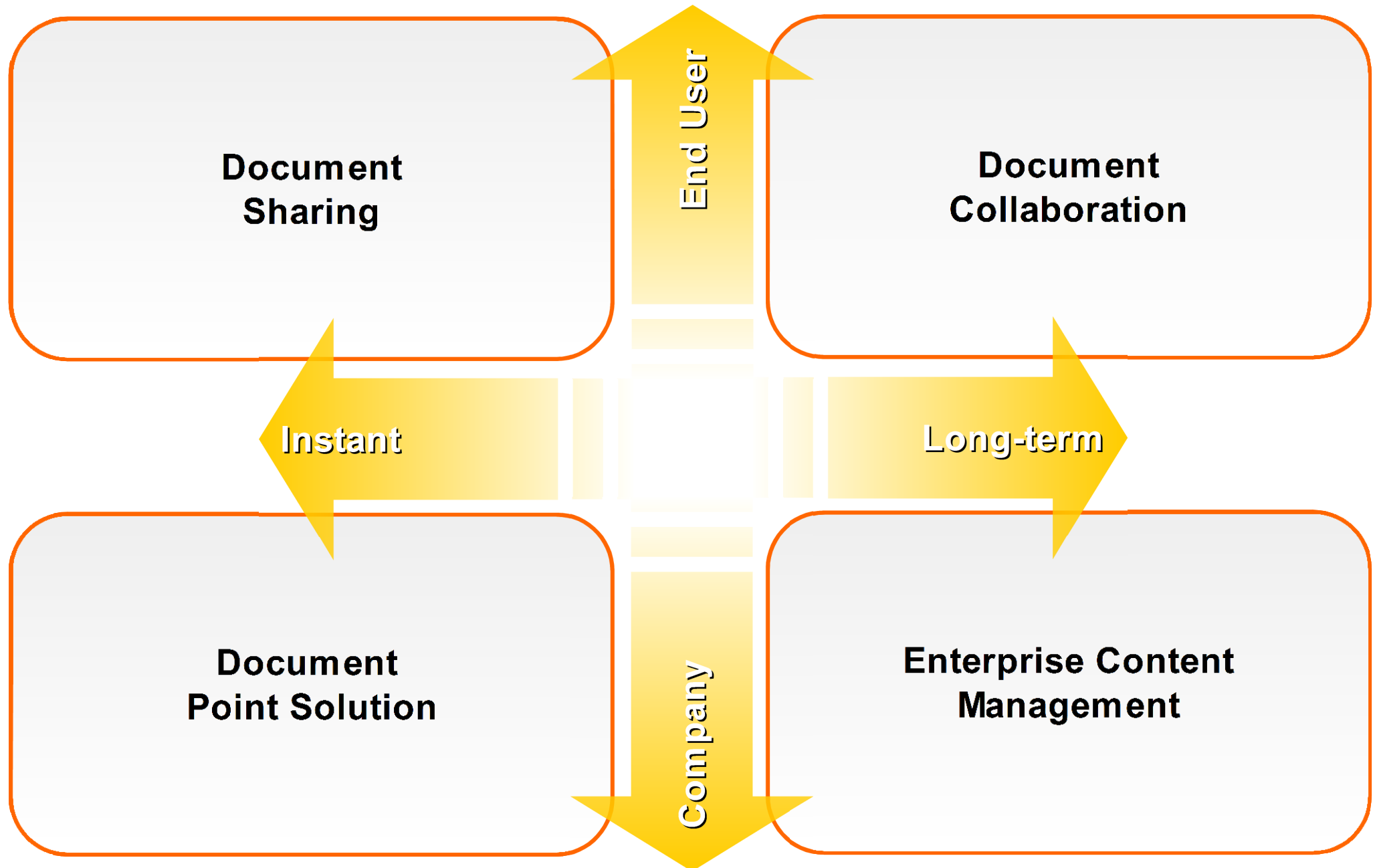
Silver
side *live*



Lotus knows. are based on two important axes

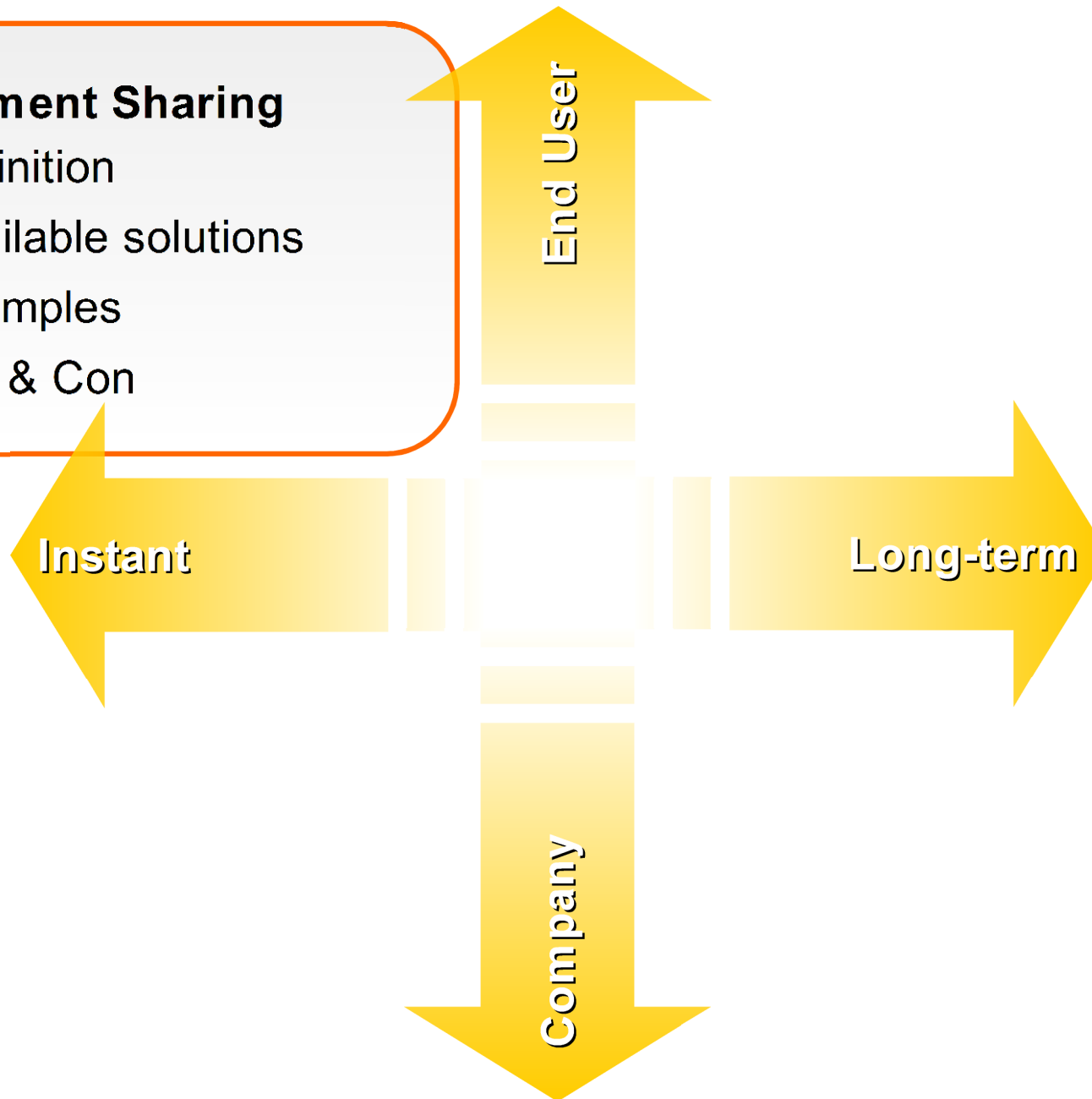
Silver
side *live*





Document Sharing

- Definition
- Available solutions
- Examples
- Pro & Con





Search Docs

Search the Web

New ▼ Upload Add to folder ▼ Delete More actions ▼

All items

Created by me

Starred

Trash

All folders

Items not in folders

AdSense (13 items)

Blogger (29 items)

Misc Projects (11 items)

Mobile (41 items)

Personal (19 items)

Items by type

Shared with...

Adam (30 items)

Andrew (68 items)

Braden (18 items)

Chad (23 items)

	Name	Folders / Sharing	Date
TODAY			
<input type="checkbox"/>	Wedding Invite List	Personal Jaime, me	2:28 pm
<input type="checkbox"/>	Launch Communications Best Practices	Blogger, Mobile, AdSense Courtney, me, Mayumi,	1:18 pm
<input type="checkbox"/>	To Do	me	1:07 pm
<input type="checkbox"/>	Project Schedule	Misc Projects David, Adam, Andrew, Brad, Greg	12:10 pm
<input type="checkbox"/>	Q4 Projections	AdSense David, Andrea, me, Jeff, Josh, Steve	11:36 am
<input type="checkbox"/>	Upcoming UI Milestones	me, Andrea, Attila, Chris, David, Jeff, Sissie, To	11:03 am
<input type="checkbox"/>	More Fun Than Financial Statements	Misc Projects me, Adam	10:55 am
<input type="checkbox"/>	Africa Market Analysis	Mobile, Published Cherie, Daniel, Evan, Jack, Jo	8:45 am
<input type="checkbox"/>	Doclist Feedback	Ron, Everyone	8:36 am
<input type="checkbox"/>	Christmas Shopping	me, Jaime	6:29 am
<input type="checkbox"/>	Upcoming Blog Posts	Personal me	Jun 11
<input type="checkbox"/>	Development Environment Setup	Blogger, Published Lexi, Adrian, Eric, Fernando, I	Jun 11
<input type="checkbox"/>	Untitled	me	Jun 11
<input type="checkbox"/>	Weekly Meeting Notes	Peter, me, David, Joe, John, Marcos, Rod, Ron	Jun 11
YESTERDAY			
<input type="checkbox"/>	Web Pipeline Q2-Q3 2007	Mobile, Mayumi, Andrea, me, David, John, Stev	Jun 11

Select: [All 50](#), [None](#)

Showing items 1-50 of 359

Lotus knows. Some solutions are free!

Silver
side live

4 shared
FREE FILE
SHARING

Search
Feedback

4 Shared, your virtual drive

English



Upgrade Settings My Account

Folder: My 4shared/Fanguides/2009

Current folder sharing link: <http://www.4shared.com/dir/23239585/3aa3254c/2009>

Activate

Messages (1)

Folders

- My 4shared
 - Contests
 - Issued pass lists
 - Maps
 - Nabespreking
 - Tasks
 - Warm-up
 - Correspondence
 - Fanguides
 - 2009
 - Logos
 - Press

2009

Add folder description

Select	Name	Size	Type	Time	Downloads	Edit	Delete	Download
<input type="checkbox"/>	aalsmeer2009.pub	3,830 KB	File	2009-11-10	2			
<input type="checkbox"/>	almere2009.pdf	1,332 KB	File	2009-11-10	2			
<input type="checkbox"/>	almere2009.pub	978 KB	File	2009-11-10	2			
<input type="checkbox"/>	drachten2009.pub	1,330 KB	File	2009-11-10	2			
<input type="checkbox"/>	eindhoven 2009.pdf	993 KB	File	2009-11-10	3			
<input type="checkbox"/>	eindhoven 2009.pub	1,801 KB	File	2009-11-10	2			
<input type="checkbox"/>	franeke2009.pub	890 KB	File	2009-11-10	2			
<input type="checkbox"/>	goes2009.pdf	3,886 KB	File	2009-11-10	2			
<input type="checkbox"/>	goe: Get link to file	3,320 KB	File	2009-11-10	2			
<input type="checkbox"/>	waa: Download	812 KB	File	2009-11-10	2			
<input type="checkbox"/>	waa: Email link to file	1,102 KB	File	2009-11-10	2			

Review Comments
Edit tags and description

Cut

Copy

Delete

Rename

Properties

Upload files

Upload files

Please note:

+ More

Space: 3.8% of 10.00 GB

Tip: Change the Publisher name and no one will be able to see your e-mail address (your login).

One subscription.
Unlimited benefits.

PREMIUM

Get it Now >>

Files

[Upload Files](#)[New](#)

Recent Activity

Files

My Files

[Shared by Me](#)[Shared with Me](#)

Collections

[My Collections](#)[Shared by Me](#)[Shared with Me](#)

Recent Collaborators

Groups

Tags



Popular Tags

2010 arn brunnermond
businessplan col componenta
crm ddm dm euramax gedys
grafiek handel ixware kofax
kollo lips nacap nimag omzet
pda ploeger pylon referentie
selman si stipter transport wps

[View as cloud](#) | [list](#) | [all](#)

My Files

1-15 of 15

Page 1 of 1

[Previous](#) | [Next](#)

<input type="checkbox"/>	Name	Date Modified	Downloads	Size	Privacy
<input type="checkbox"/>	Silverside & Stipter.pdf	Jan 8, 2010	1	1 MB	
<input type="checkbox"/>	Silverside & Selman Transport.pdf			1 MB	
<input type="checkbox"/>	Silverside & Ploeger.pdf			1 MB	
<input type="checkbox"/>	Silverside & NIMAG.pdf			1 MB	
<input type="checkbox"/>	Silverside & Nacap.pdf			1 MB	
<input type="checkbox"/>	Silverside & Kollo SiC.pdf			1 MB	
<input type="checkbox"/>	Silverside & Euramax.pdf			1 MB	
<input type="checkbox"/>	Silverside & Componenta.pdf			1 MB	
<input type="checkbox"/>	Silverside & Brunner Mond.pdf	Jan 8, 2010	1	1 MB	
<input type="checkbox"/>	Silverside & Assa Abloy.pdf	Jan 8, 2010	1	1 MB	
<input type="checkbox"/>	Silverside & ARN.pdf	Jan 8, 2010	2	1 MB	
<input type="checkbox"/>	BP 2009	Jan 4, 2010	0	495 B	
<input type="checkbox"/>	BP 2010			543 B	
<input type="checkbox"/>	BP 2010			543 B	
<input type="checkbox"/>	Getting Started	Dec 31, 2009	0	2 KB	

- Share
- Add to Collection
- Stop Sharing
- Upload New Version
- Present in a Meeting
- Suspend New Versions
- Delete
- Encrypt
- Download

Demonstration

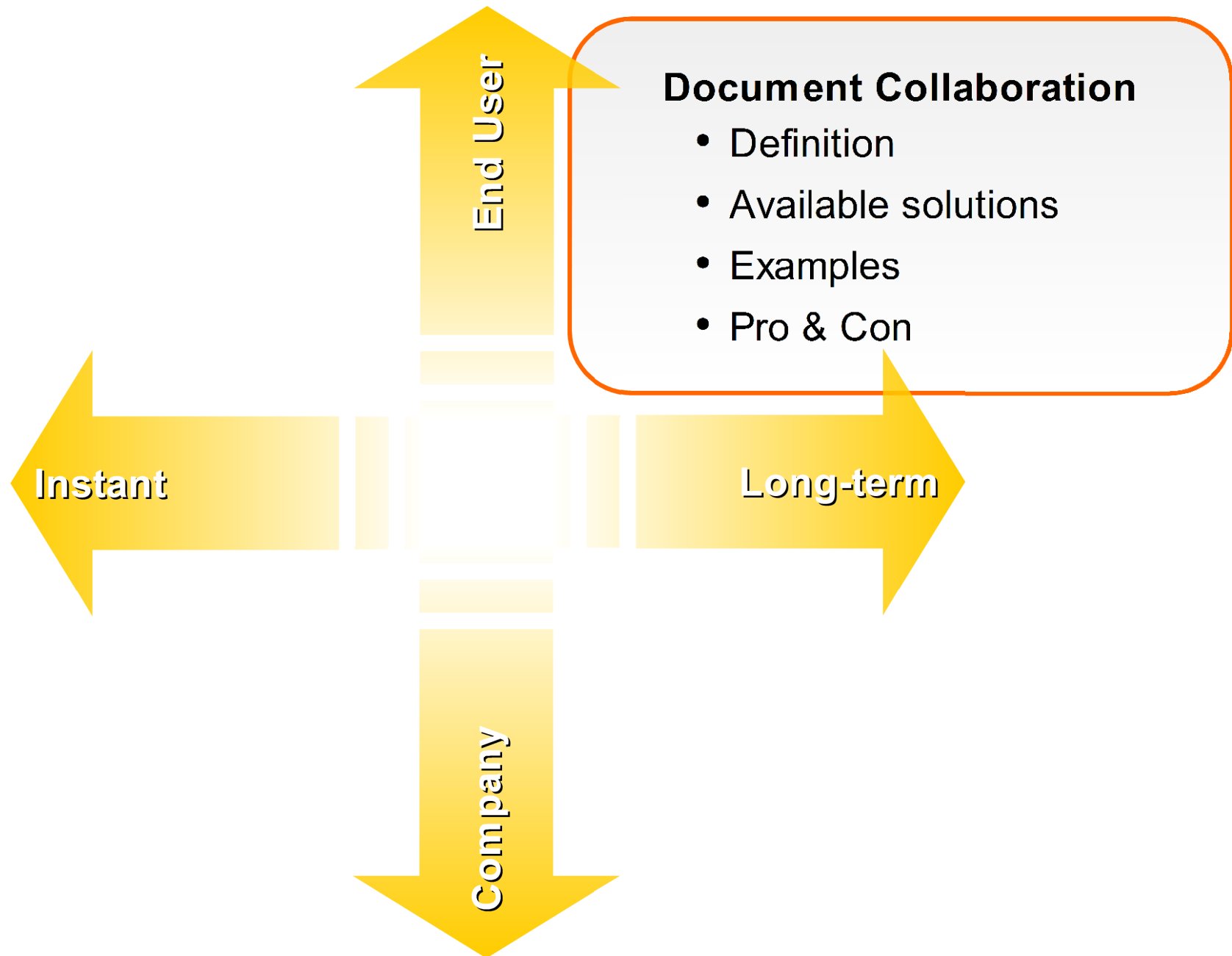
[Previous](#) | [Next](#)

Pro's Document Sharing

- End users empowerment
- Instant availability
- Cheap / Free
- No ICT borders

Con's Document Sharing

- End user mayhem
- External storage of your documents
- No warranties / guarantees
- Requires reliable Internet access



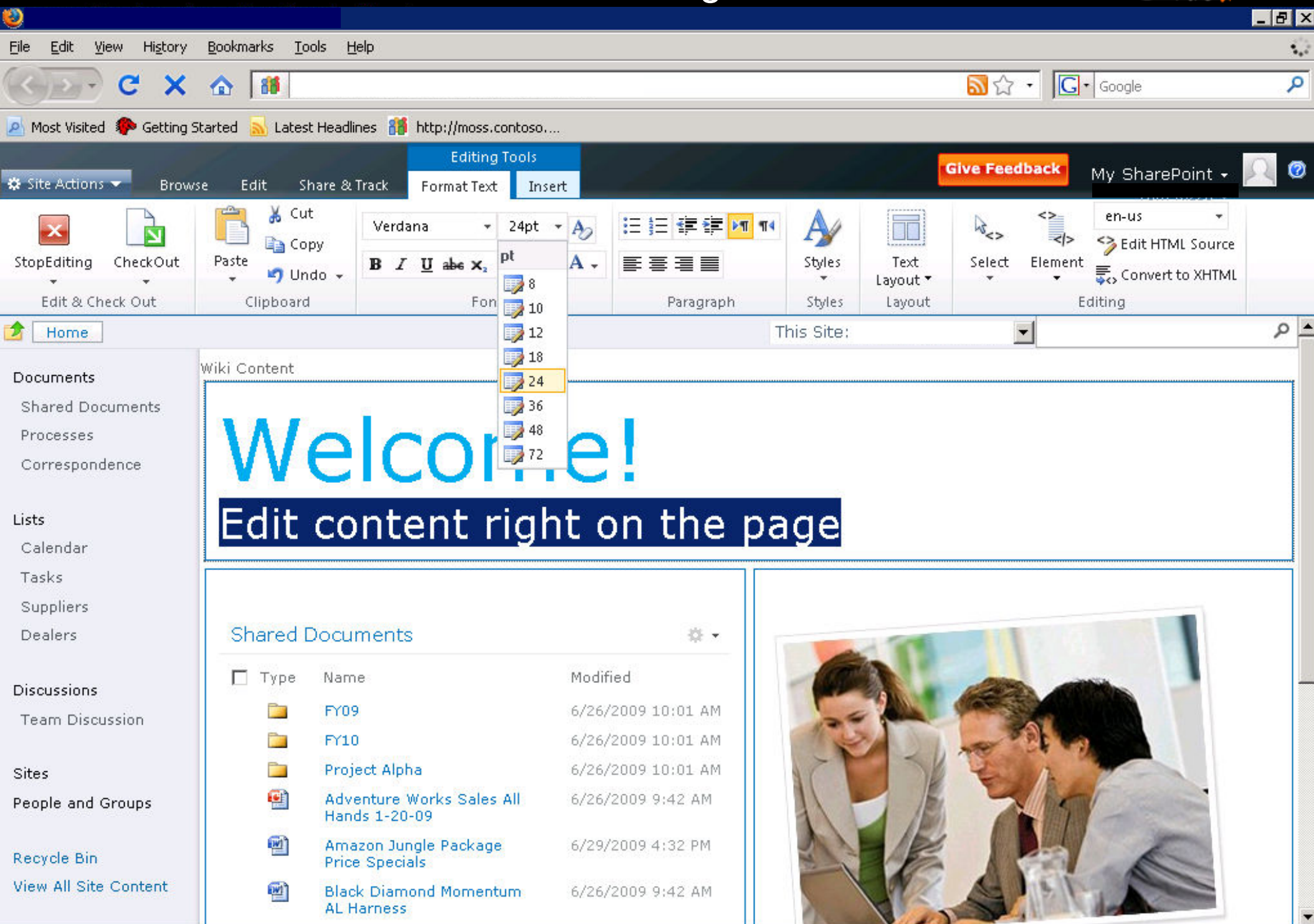
Definition Document Collaboration

- Butler Group 2006 Report on Document Collaboration:
Document Collaboration tools and technologies must support, encourage, and facilitate high-value interactions in a manner that ensures information confidentiality, integrity, and accessibility .
- Key points:
 - Extendible
 - Out-of-the-box Interface
 - Controllable Security
 - Workflow

Solutions Document Collaboration

- Microsoft SharePoint®
- IBM Lotus® Quickr®
- EMC Documentum® eRoom™

Silver
Side *live*



Places

My Places

Search in this place

PE4

More Actions

Home

Schedule

Library

Discussion

Issues

Changes

Reports

Tracking

Portfolios

Project Settings

Search

Members

New Page or Folder...

Customize this place

Place Tools

Advanced Search

Work Offline

You are in: PE4

Gantt



Gantt By WBS

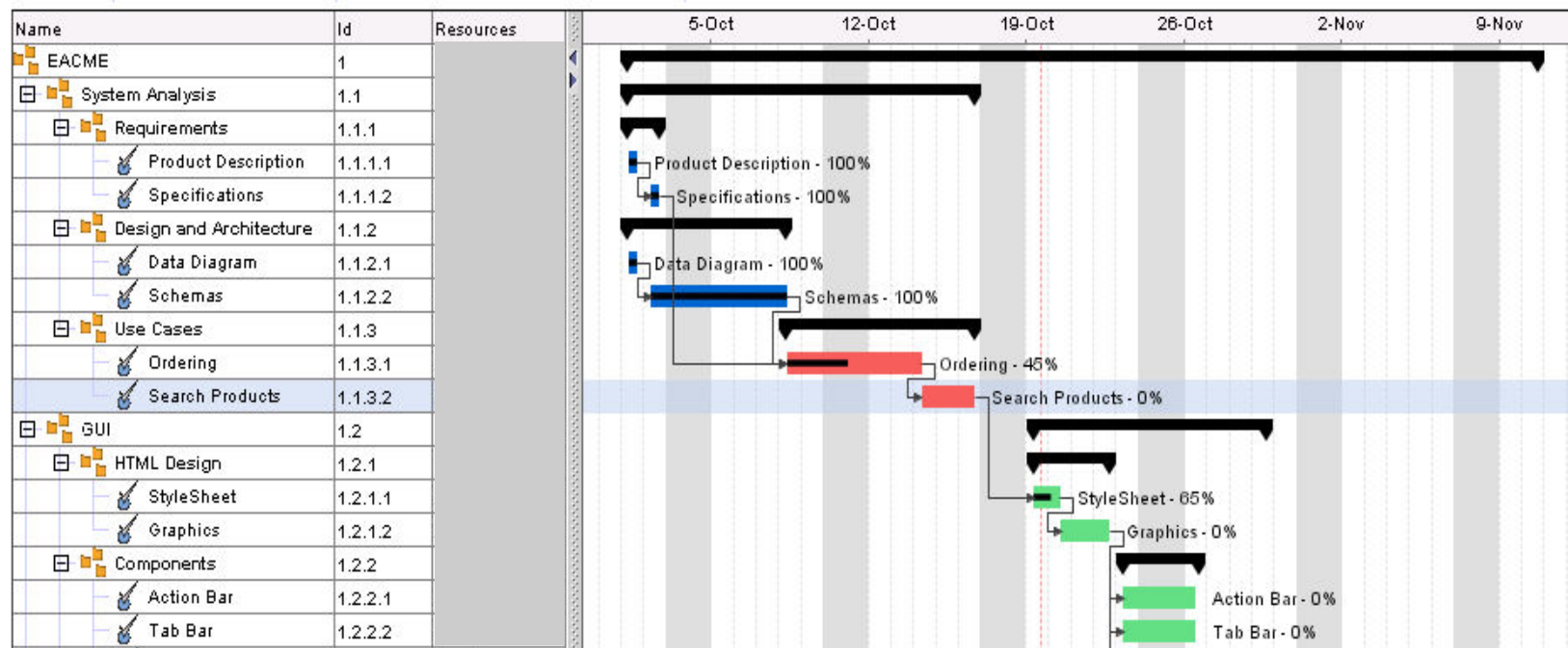
Current Project: PE4

[New Project](#)

Synchronize with MS Project

Close

Done On Schedule Moderately Late Seriously Late



Pro's Document Collaboration

- Customisable user interface
- Internal ownership
- Controlled “popcorn”
- Administrative control
- Integration with business applications (Office, Mail, Desktop)
- Can be used for Intranet, Extranet and Internet purpose

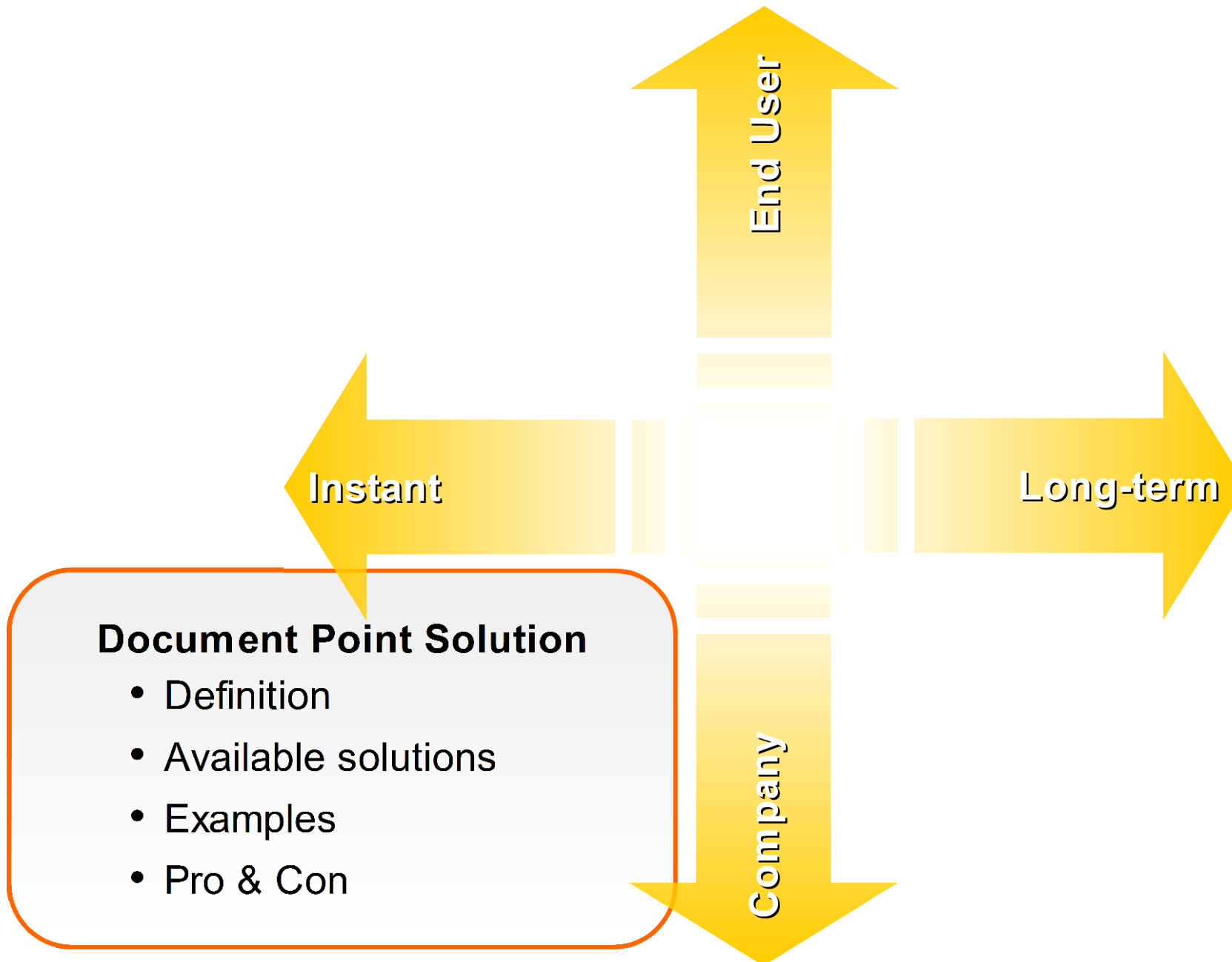
Con's Document Collaboration

- Requires hardware, maintenance and licences
- Ad hoc implementation
- Requires specific versions of business applications & add-ins
- Security in the hands of end users

Lotus knows. chaos from it's positive side!

Silver
side *live*





Lotus knows. when to pay the bill!

Silver
side live

FastScan - BasWare Invoice Processing - IP30 Test

File Screen Image Help

BasWare

Delete InvoiceDelete PageRescan PageScan Another PageRecognize Page+ -Exit

Basic Data

Recognition Templates

Invoice search

New Scan Batch

Total 4 invoices - 4 pages

Invoice Number 1< >

Page # 1 (1)< >

*Supplier

40045 ... Leicester

Viking Direct Ltd

*Invoice Number 0729

*Invoice Total 1,296.03

Invoice Date 25/02/2003 ...

Due Date 27/03/2003 ...

Currency GBP ...

Company 7920 ...

Invoice Type

Term of Payment 30 DAYS ...

Recognize Batch

Save Scan Batch

VIKING DIRECT

YOUR FAVOURITE OFFICE PRODUCTS - FOR LESS

Date: 25/02/02

Invoice No: 0729

Originator:

Ref: IT Department

Due Date: 25/03/02

Invoice

Thank you for your recent order from Viking.

Item	Ref. Number	Amount	Cost
Printer Paper	0112378	25 packs	£100
Post-it	911234	15 packs	£ 20
Color Print Paper	276162	25 packs	£110
Overhead Projector	372942	1	£278
Slide Projector	10293	1	£579
Drywipe Board	389242	1	£11
Marker Set	899191	1	£5
Sub Total			£1183.00
VAT @ 17.5%			£193.03
Total			£1286.03

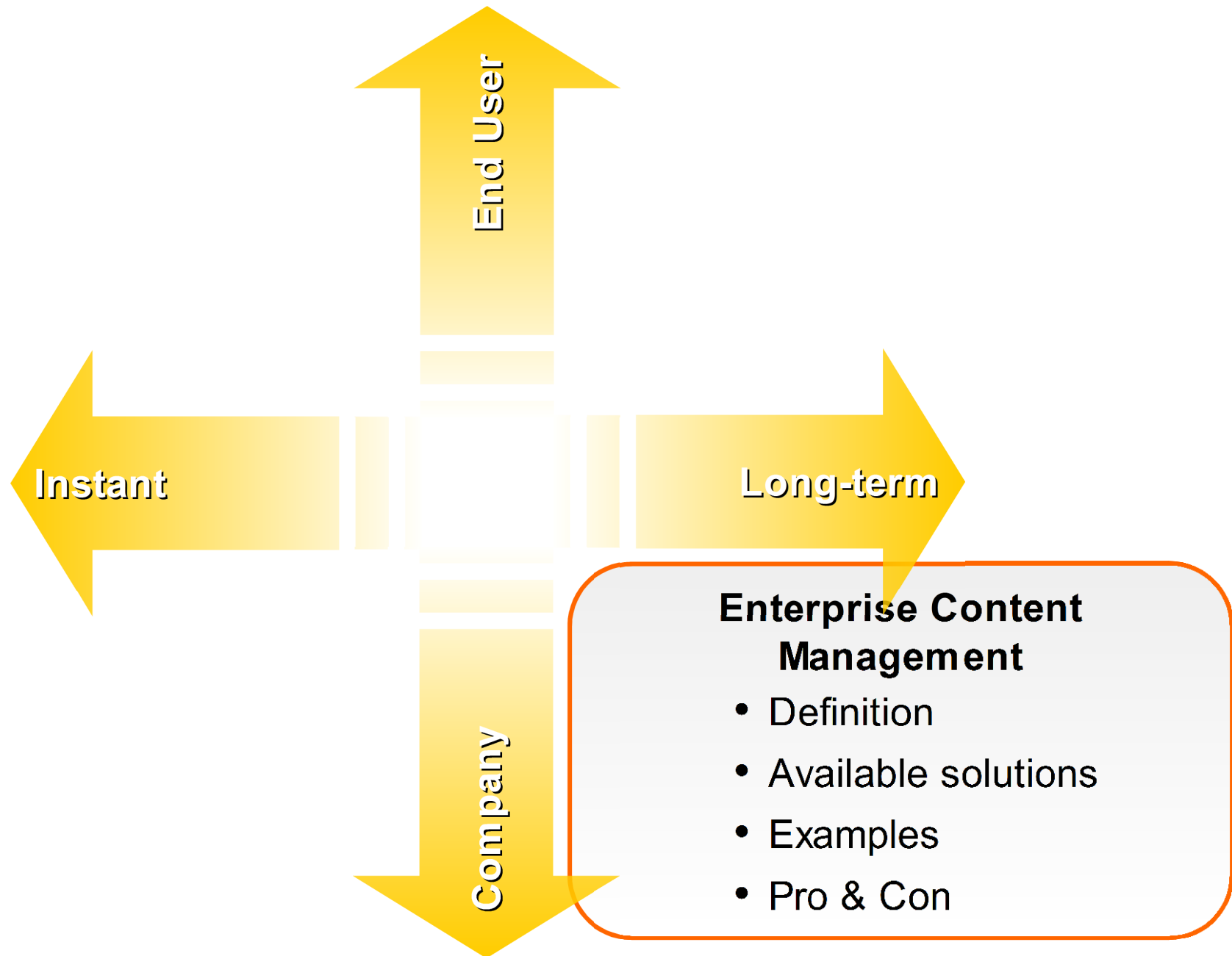
Kindly issue a cheque or advise us of your credit/debit card details

Pro's Document Point Solution

- Out of the box document types
- “Experience included”
- Deep functionality
- Integrated with branch specific applications
- Fast implementation / Low risk
- Pre calculated Return on Investment

Con's Document Point Solution

- Small room for customization
- Different user interface per point solution
- Solves only one problem area
- Depending of suppliers future vision and product development
- High entry investment



Definition Enterprise Content Management

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Enterprise Content Management (ECM) is the strategies, methods and tools used to capture, manage, store, preserve, and deliver content and documents related to organizational processes. ECM tools and strategies allow the management of an organization's unstructured information, wherever that information exists.

- IBM Definition:

IBM Enterprise Content Management helps companies manage content, optimize business processes, and enable compliance with an integrated infrastructure.

- Key points:

- Business Process Management
- Lifecycle Management
- (Mandatory) Meta data
- Enterprise Search

Solutions Enterprise Content Management

- IBM FileNet®
- IBM Content Manager®
- EMC Documentum®
- OpenText eDocs™ (formerly Hummingbird®)
- Alfresco® Enterprise Edition

Lotus knows. ECM asks meta data for this control!

Silver
side live

Windows Explorer DM Extension

Bestand Beeld Favorieten Document Zoeken in DM Map Werkuimtes Opties Help

Vorige Zoeken Mappen

Adres Windows Explorer DM Extension Ga naar

List Details Refresh Zoekopdracht Recent Bekijken Afdrukken Meenemen Inleveren Registratie Versies Historie Kopiëren Verzenden

Mappen

- Bureaublad
- Mijn documenten
- Deze computer
- Mijn netwerkllocaties
- Prullenbak
- Windows Explorer DM Extension
 - Applicaties
 - <Recent bewerkte documenten>
 - Sjablonen
 - Workspaces
 - VDV
 - Attaché
- Calculatie import bestanden
- Output
- Publicatie1_bestanden
- SnagIt32
- Temp

Naam

- Applicaties
- <Recent bewerkte documenten>
- Sjablonen
- Workspaces
- VDV
- Attaché

Er is geen document geselecteerd

Zoekformulier Van der Vorm

Zoeken in registratievelden

Documentnaam : Docnr.

Auteur :

Projectnummer : Sub Proj. num :

Categorie : Onderdeel :

Stabu :

Bedrijf :

Tekeningen

Status :

Opdrachtgever :

Tekening Nr : Aan / Van :

Doc. Datum :

Applicatie : Status :

Gemaakt door : Gemaakt op :

Bewerkt door : Bewerkt op :

Bewaarschema

Opslagtype :

Zoeken op inhoud

Zoeken naar : in: Documentinhoud

☒ Beveiligd

OK Annuleren

6 object(en) 1 object(en) geselecteerd Primaire groep: DOCS_SUPERVISORS; Bibliotheek: VT

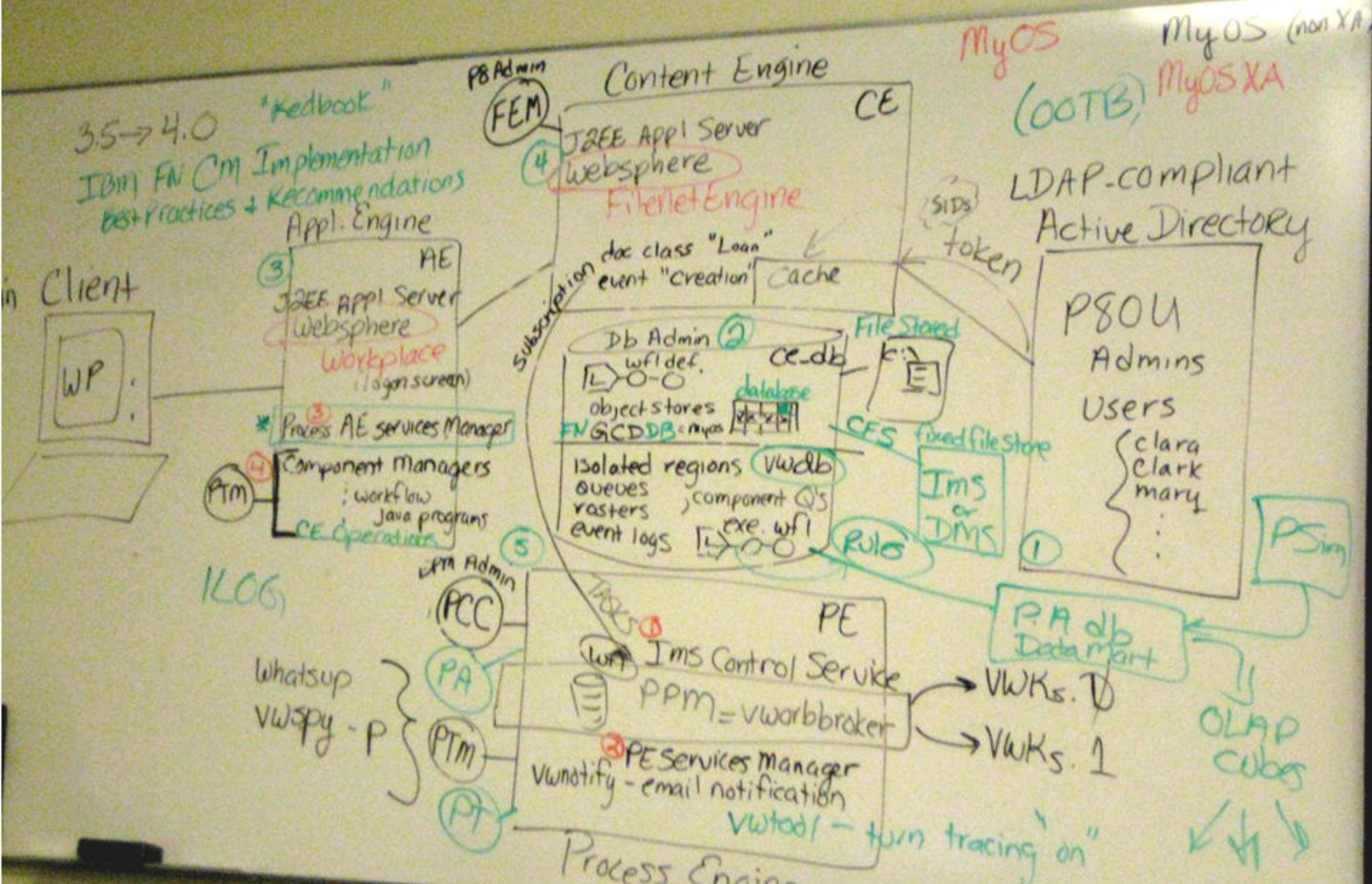
Pro's Enterprise Content Management

- Complete control
- One platform
- Integration
- Capacity
- High availability

Con's Enterprise Content Management

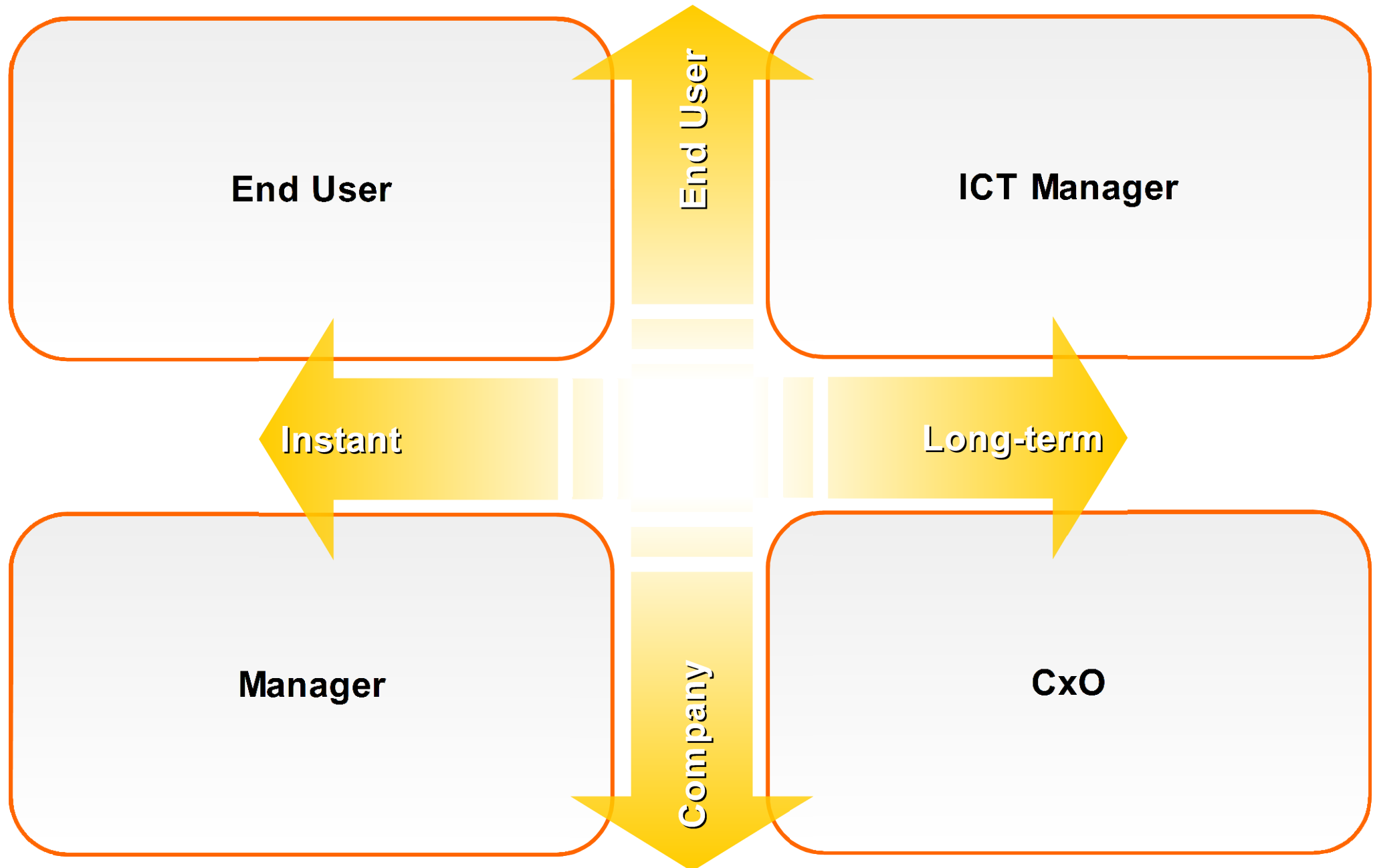
- Expensive
- Specific expertise
- Multiple servers
- Long implementation
- Start from scratch
- User acceptance

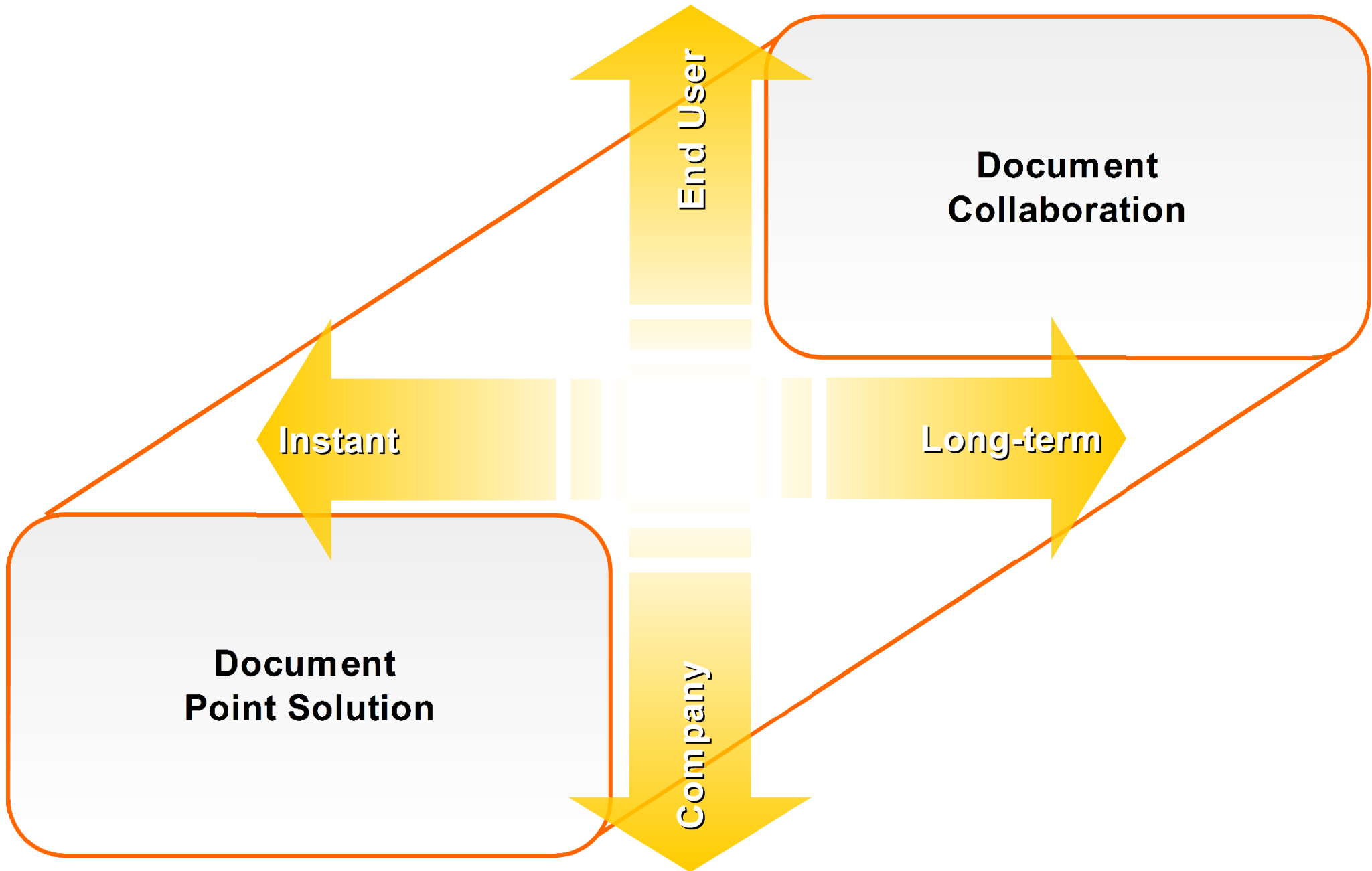
Lotus knows. ECM requires a complex foundation!



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 - Freedom versus Compliance
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Lotus knows.

Smarter software for a Smarter Planet.

Silver
side live

FastScan - BasWare Invoice Processing - IP30 Test

File Screen Image Help

BasWare

Delete Invoice Delete Page Rescan Page Scan Another Page Recognize Page + - Exit

Basic Data

Recognition Templates

Invoice search

New Scan Batch

Total 4 invoices - 4 pages

Invoice Number 1 < >

Page # 1 (1) < >

*Supplier

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Viking Direct Ltd

*Invoice Number *Invoice Total

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Currency Company

GBP 7920

Invoice Type Term of Payment

30 DAYS

Recognize Batch

Save Scan Batch

VIKING DIRECT

THANK YOU FOR YOUR RECENT ORDER FROM VIKING

Invoice

Thank you for your recent order from Viking.

Item	Ref. Number	Amount	Cost
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Post-It	911234	15 packs	£ 20
Color Print Paper	276162	25 packs	£110
Overhead Projector	372942	1	£278
Slide Projector	10293	1	£579
Drywipe Board	369242	1	£11
Marker Set	899191	1	£5
Sub Total			£1183.00
VAT @ 17.5%			£183.03
Total			£1296.03

Kindly issue a cheque or advise us of your credit/debit card details

Lotus Quickr Places Files

Places My Places

Lotus Domino Document Manager

You are in: Domino.Doc Redbook Team >Library >Redbook Collateral

Redbook Collateral

More Actions

Hide Folder Navigator

- Home
- Discussion
- Library
- Apps
- Background Docs
- Framemaker Files
- Graphics
- Personal Info
- Project Schedule
- Redbook Collateral
- TestDocs

Type Title

- Collaborative Author Example with Draft and Version.odp
- DDM Lab Information In Cambridge Office.doc
- DDMRedbookSummary.odp
- DomDoc Event Examples.doc
- Domdoc functionality demo.odp
- DomDoc Redbook Presentation to Quickr Team.odp
- DXL Studio - Lotusphere Presentation
- Law Firm Dom Doc Example.odp
- Quickr Connector Issues.odp
- Quickr Event Model.ppt

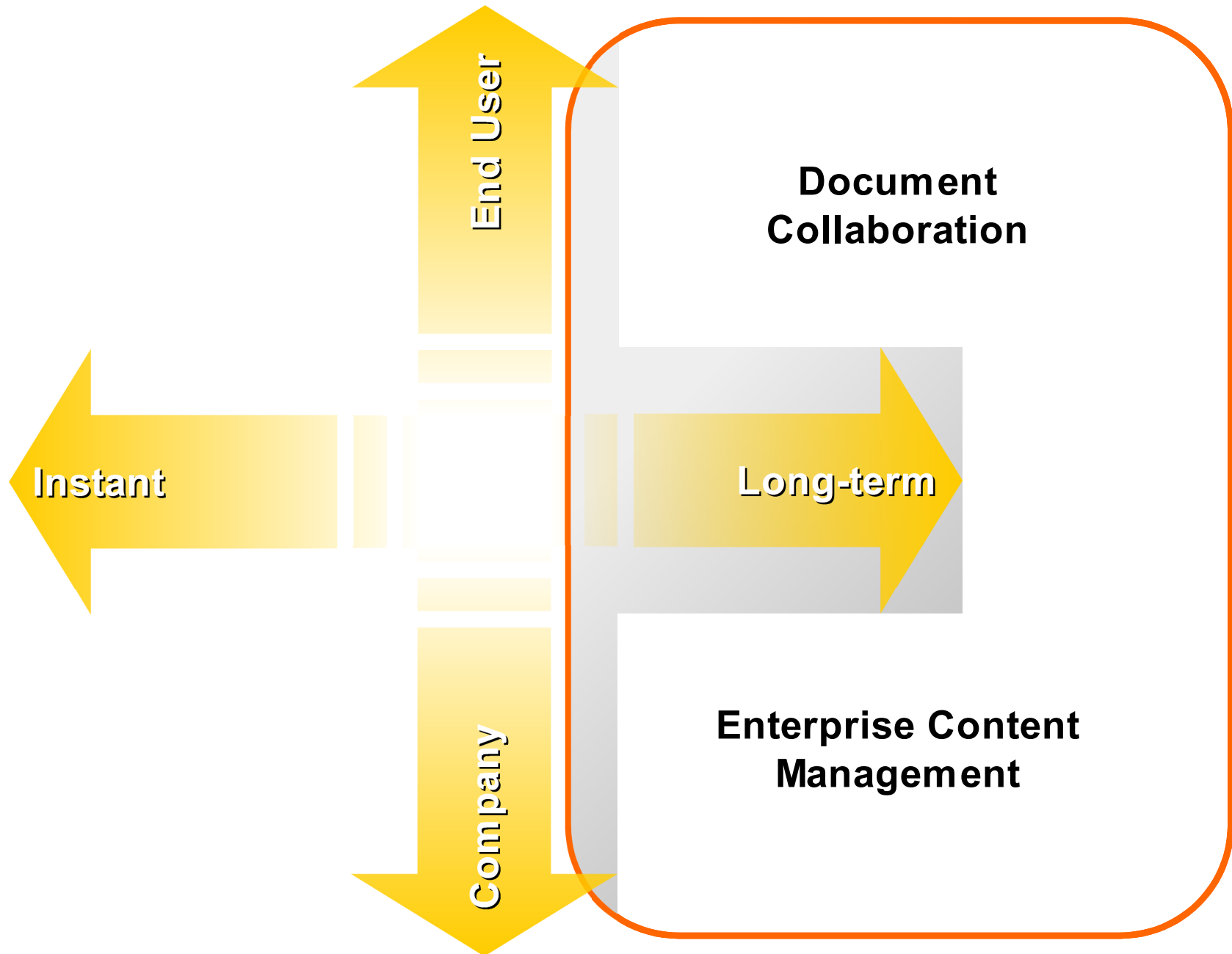
Show: 10 20 50 100 All items

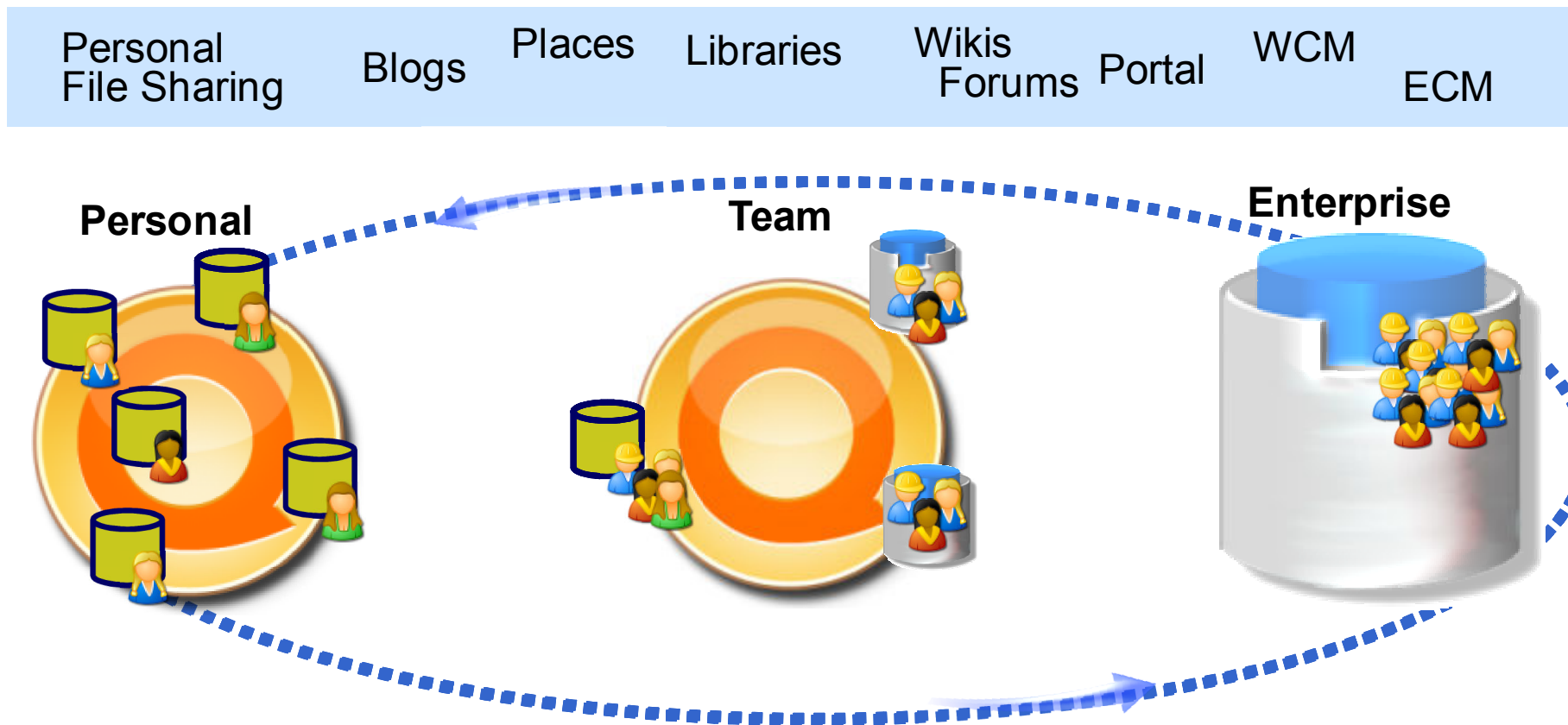
Hide all responses

Upload to Library

Drag files and folders from your computer to upload







Lotus knows. Alfresco & Quickr now also work together

Lotus. Quickr.



Alfresco Content Services for IBM Lr



Log Out: root

[Back to Home](#)

Alfresco Content Services

Library

Alfresco Repository



Imported document s



Alfresco Co

Create, update, an

Views: Draft Vie



Download the brow

You are in Alfresco Content

1-3 of 3



Sort by: Na



Link t

Updat

11:09:



Alfres

Updat

AM P



Link t

Updat

AM P

Select Location

Server:

☐ Log in with my current credentials

User ID:

Password:

Log In

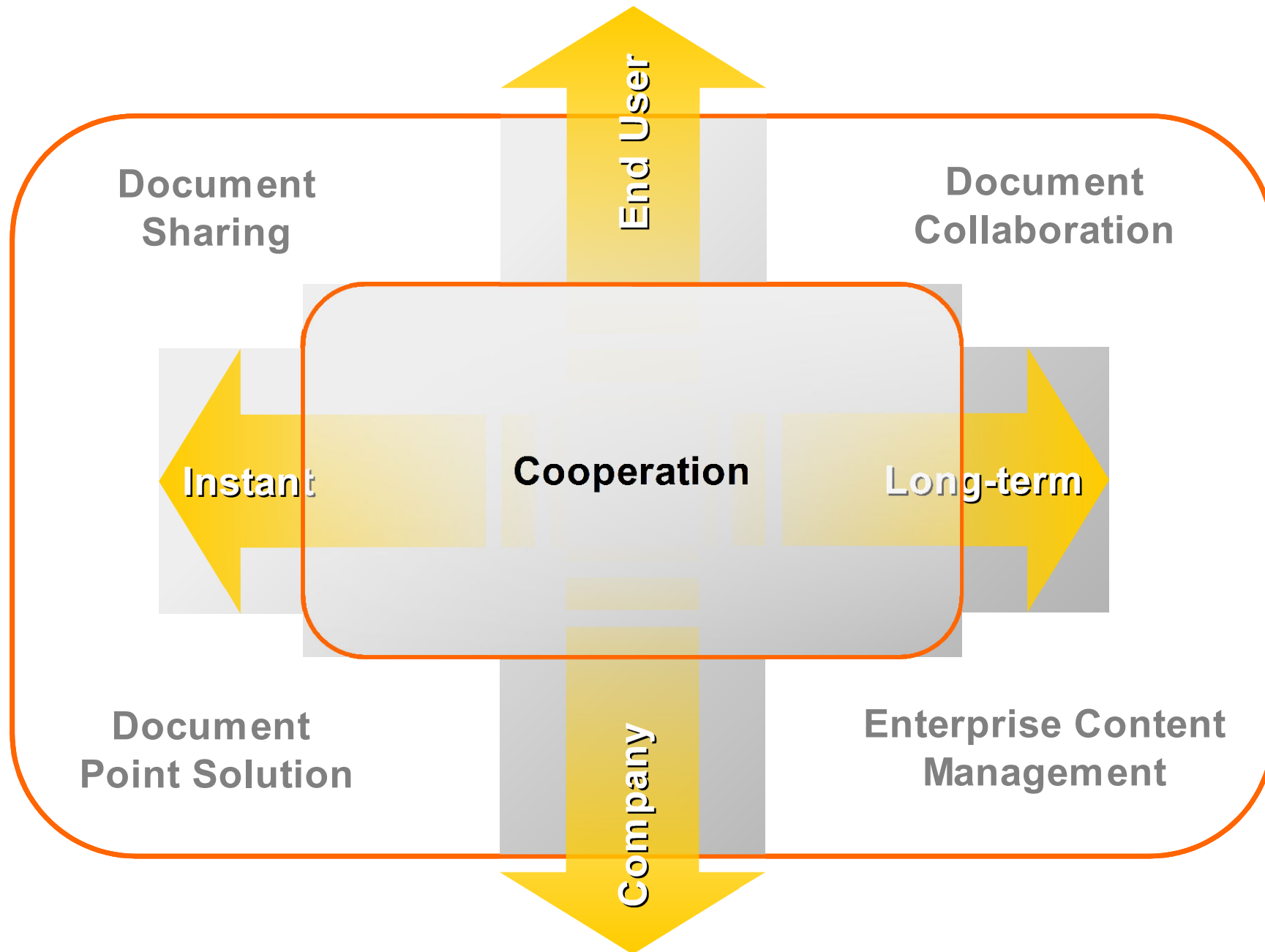
Select an item:

- ☐ development
- ☐ voodoo
- ☐ quickr
- ☐ testsite
- ☐ integration
- ☐ ibmintegration
- ☒ ACSforIBM
 - ☒ documentLibrary
 - ☐ links
- ☐ LotusPaper

Publish: Alfresco_Evaluation_Guide.doc

Publish to: Select a location

Next > Cancel



Lotus knows. Domino.Doc was a cooperation model

Silver
side live

iDoc - Windows Internet Explorer

http://127.0.0.1:domdoc/defaultlib.nsf

Google

iDoc

Go Advanced

Created after 21-06-2007

Document Discussion

My HomePage

Site Map

- CONTROL
- EDU Graduation
- EDU Lesson Material
- EDU Student Material
- SUPPORT
- Life Cycle
- Checked Out
- Favorites
- Recently Edited
- Saved Searches

Invoices > 16401: Silverside >

PO00000001: Silverside - Vooronderzoek Portal

Silverside Inkooporder

Crediteur: 16401: Silverside
Ordernummer: PO00000001
Valuta: EUR
Totaal excl. btw: 6.900,00
Marge: 0,00%
Facturen: [2006.246](#)

Bewerk opmerkingen

Document details

Document Number: 09-12-2006-SMO1-1SK8
Created By: Administrator/SilverDemo
Date Created: 12/09/2006 04:22:49 PM
File name: NIMAG.iPublish.PVA.v1.0.pdf
Version: 2.0
Document Type: Silverside Inkooporder
Document State: Released

PVA.v1.0.pdf

Silverside

Plan van Aanpak
iPublish

Document: Plan van Aanpak
Project:
Auteur:
Versie: 1.0
Status: Final
Datum: 21-09-2006
Revisie:

Page 1 of 10

Lotus knows. when to change tires!

Smarter software for a Smarter Planet.



"We compared Filenet, SharePoint, Alfresco, Quickr and Docova as a replacement for Domino.doc and best fit for us is definitely Docova on the Domino platform",

Project Manager Patrick Goossens, Apollo Vredestein



Lotus knows. there are solutions from IBM partners

Silver
side live

The screenshot displays the Docova Document Manager web application. The main interface includes a top navigation bar with tabs for Home, Content, Workflow, To Do, Favorites, and Search. On the left, a sidebar shows a tree view of folders under 'SilverDoc', including 'Artikelen', 'Contracten', 'Financien', and others. The central pane shows the 'Folder: Artikel B' with a table of documents.

	Title	Ver.	Status	Type
<input type="checkbox"/>	complaint		Draft	Complaint
<input type="checkbox"/>	complaint 2		Draft	Complaint
<input type="checkbox"/>	contract	0.0.0	Draft	Contract
<input type="checkbox"/>	LEI licenties		Released	Mail Memo
<input type="checkbox"/>	Voorstel	0.0.0	Draft	Proposal

Overlaid on the right is the 'New Document -- Webpage Dialog' box. It contains a list of document types, with 'Change Request' selected. Below the list is a description field.

Creating New Document
Document type determines the fields and content sections available within the document.

Select Document Type:

- Change Request
- Client Correspondence
- Complaint
- Contact
- Contract
- Correspondence
- File document
- Invoice
- LTR428.J.001
- Mail Memo
- Marketing Plan
- PRF

Description:
Select the document type above to see its description.

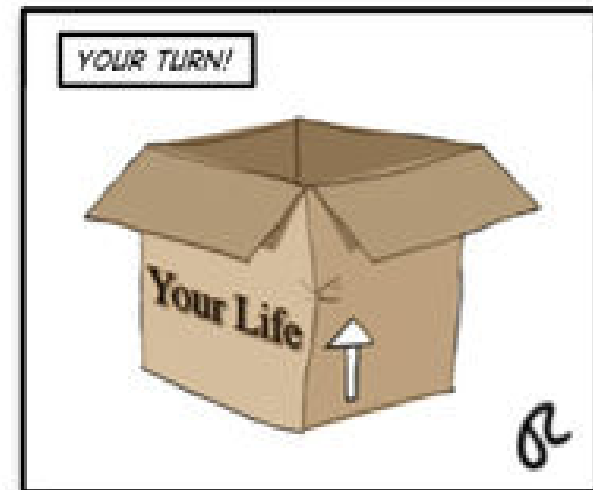
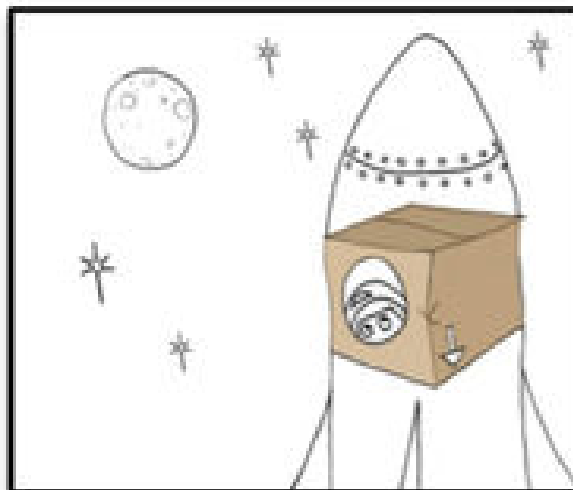
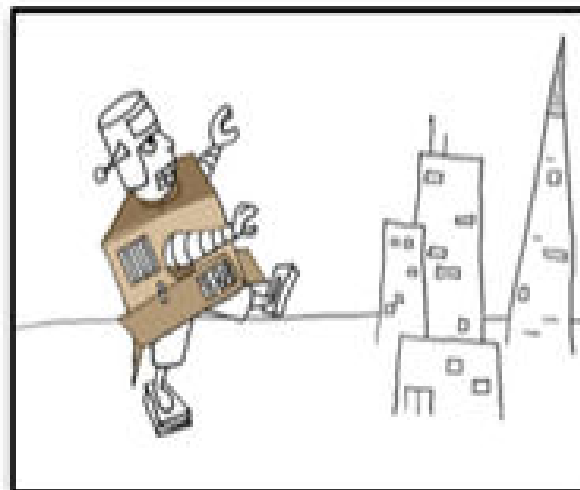
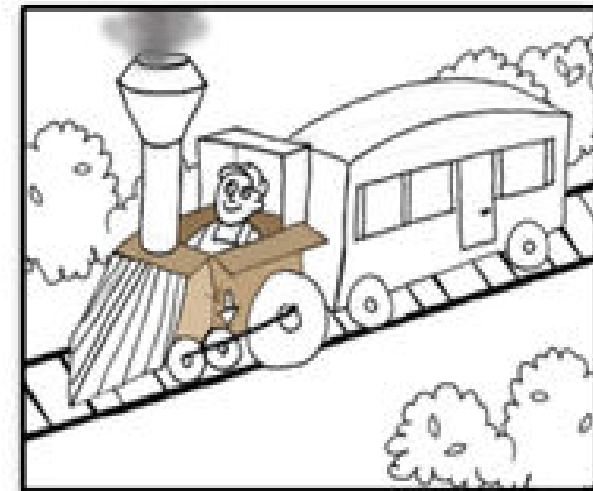
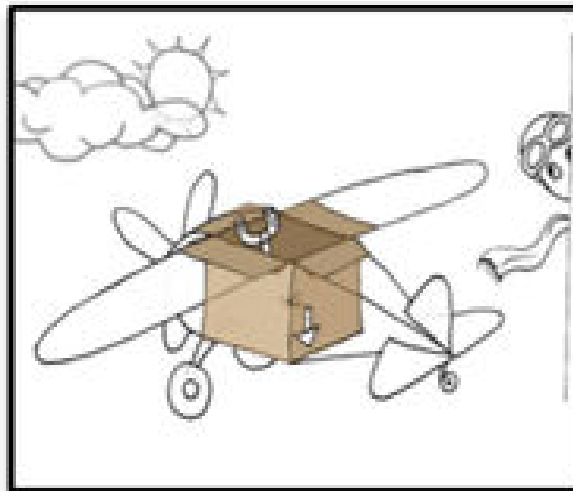
Buttons: Create Document, Cancel

At the bottom left, a 'DocLogic Explorer' window is visible, showing a list of folders like 'Pending Workflow', 'To Do', and 'Personal Watches'.

Demonstration

Agenda

- Different corporate languages
- Defining the spectrum
 - Freedom versus Compliance
 - Fast versus Longterm
- Mixing the alternatives
- Conclusion



Friday Reflections by J. Cook, (c) Analisa Enterprises, LLC

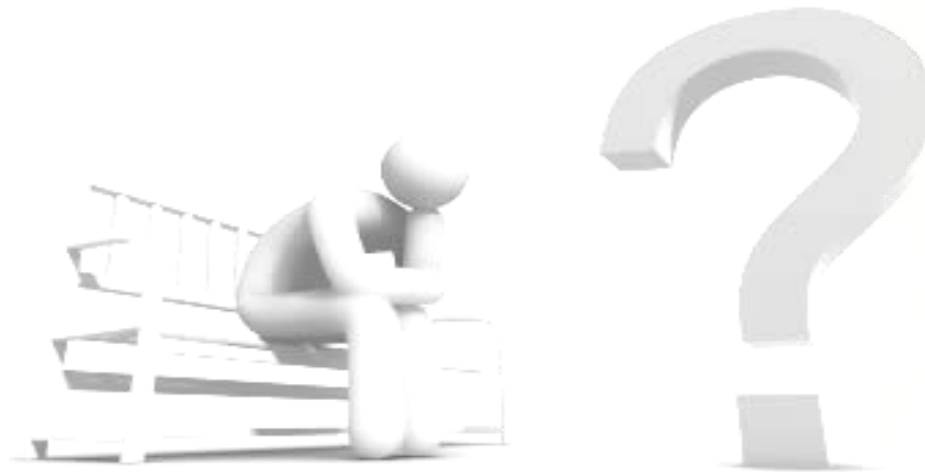
Questions?

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